

Attention Prospective Students who need to register for the 2010-2011 school year.

Pre-registration packets and course request sheets can be picked up from the registrar's office now.

Contact Mrs. Tucker at 488-1756 ext 234, if you have any questions.

(This does not apply to current Leon County Public School Students)

The following items need to be brought to the registrar's office in order to register:

- Two proofs of residence
*Reasonable proof of the primary residence **must** include one of the following documents: homestead exemption, mortgage deed, a lease or rental agreement or property tax record; and at least one other form of appropriate documentation such as: a driver's license, voter registration card, electric utility bill or insurance bill*
- Copy of student's social security card (optional)
- Copy of student's birth certificate
- Up to date immunization record
New and transfer students to Leon County Schools, shall provide the school with a Florida Certification of Immunization, DH 680 form (also referred to as a "blue card").

(Immunization Information Continued)

In addition to all other school immunizations, seventh grade students are required to have documentation of one does of Tetanus-Diphtheria-Pertussis (Tdap); and students in grades 8-12 must have documentation of either a Tetanus-Diphtheria booster (Td) or one does of Tetanus-Diphtheria-Pertussis (Tdap).

Needed immunization documentation, described above, must be provided to student's school with 10 days of enrollment. If required documentation is not provided to the school within 10 calendar days, the student will be excluded from school until needed immunization of documentation is received at school.

Information for Legal Guardians:

Anyone wishing to enroll a minor student other than a parent must show proof of legal guardianship. This may be documented by a copy of one of the following:

- Legal documents showing that temporary or full legal guardianship has been applied for or awarded by a court of competent jurisdiction.
- Documentation of placement under any court of competent jurisdiction or by any state agency having jurisdiction. LCSB Policy 3.02(2)(f)(1).

In cases where students are transferring within or between public schools in Florida counties, electronic transfer of records will satisfy the record requirements.

- Proof that the student has had a physical in the last year
- Copy of last report card
- Copy of any state standardized test

***There is also a packet of information that you will need to fill out once you come to the office.**

